



Leader Success Guide



Login Information:



Single sign-on (SSO) users must access *i-Ready Connect* through their district's login portal.

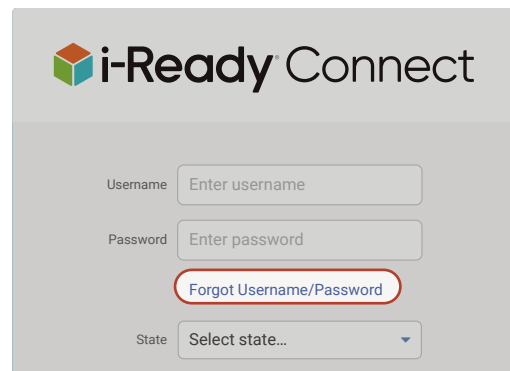


1. Go to i-ReadyConnect.com.
2. Enter your **username**.
(NOT case sensitive)
3. Enter your **password**.
(Case sensitive)
4. Select your **state** from the dropdown menu.
5. Click **Go!**

Trouble Logging In?

If you have forgotten your login information, **use the “Forgot Username/Password” link** on the *i-Ready Connect* login page and follow the prompts to retrieve your credentials.

- **Students will NOT be able to use the “Forgot Username/Password” link to retrieve login information**, and *i-Ready* Support cannot assist teachers or parents with this information.
- **Students and educators accessing *i-Ready Connect* through their district's SSO portal: The *i-Ready* Support team will NOT be able to assist with username or password issues.** We do not have access to SSO credentials for teachers or students, and we cannot provide student login credentials. This secure information is managed by your school or district.





Leader Success Guide

Using This Guide: This guide provides important information that will help you lead a successful year with *i-Ready*. Use it to understand your leadership role and impact and to plan and support an *i-Ready* implementation that drives student achievement and fosters a data-driven culture.

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Transform Moments into Momentum

i-Ready can help you transform individual moments of growth into real momentum that moves students forward. See how recent and upcoming enhancements can help improve daily teaching and learning and create momentum for sustained growth.

Instruction That Inspires

Foster a passion for learning with instruction that gives students agency and engages them in the content.

Help Grades K–8 students become successful with grade-level content by using flexible, equitable, and accessible core mathematics instruction with ***i-Ready Classroom Mathematics* ©2024**.

Deliver explicit, systematic foundational skills instruction based on the Science of Reading with ***Magnetic Reading Foundations*** for Grades K–2.



Plus, new Personalized Instruction lessons for Spanish Reading and middle school Mathematics

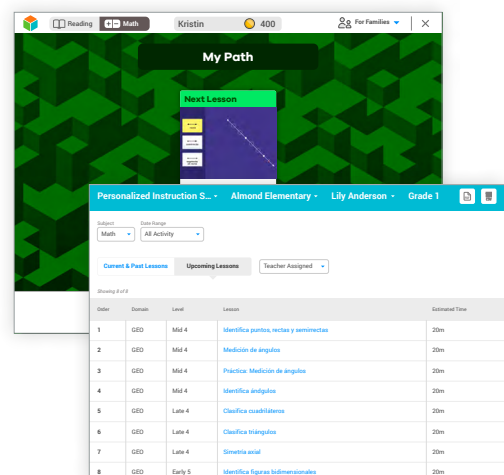
Every Student Supported

Address the unique needs of all learners, and create an environment where every student succeeds.

Provide students in Grades K–8 Spanish dual-language and immersion classrooms with personalized Mathematics lessons using **My Path for Mathematics in Spanish**.

Now with a setting for the class and Report Group levels!

Plus, access to the For Families report through the student dashboard and a new Literacy Tasks (Class) report



Get notified as soon as new features are available in *i-Ready* by signing up for email updates on our new Always Improving page.



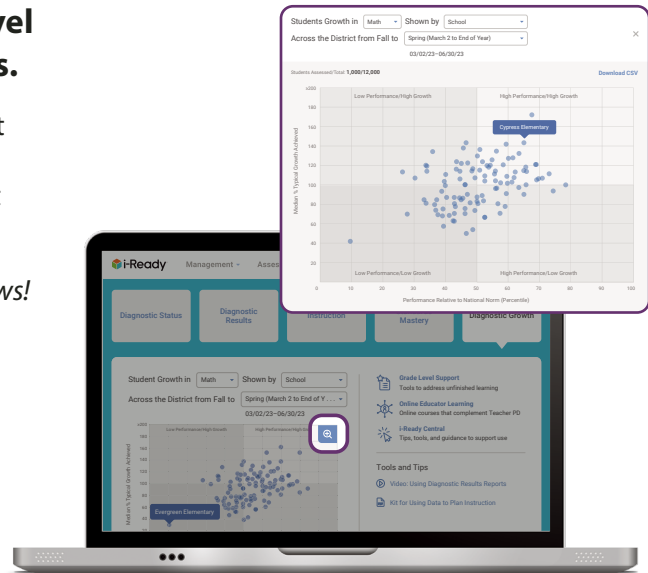
Accelerated Achievement

Strategically prepare students for grade-level learning with focused, just-in-time supports.

Inform resource planning and prioritize actionable next steps with a visual representation of your data on the **Growth and Performance Quadrant chart** for district and school administrators.

Now with filtering available for custom Diagnostic Windows!

Plus, Projected Proficiency on student-level Diagnostic reports and two demographic reporting filters on the Personalized Instruction (District/School) report



Impactful Teaching and Learning

Empower educators to implement proven practices, and apply strategies that set a culture of high expectations.

Build capacity for successful implementations through dedicated **support for instructional leadership**.

Deepen knowledge and grow **confidence for new and veteran teachers** in our New to Teaching series and our Math Content Knowledge series.

Plus, new data-driven strategies to accelerate learning



Notes:

Making the Most of Your Year with *i-Ready*

Why *i-Ready*?

With *i-Ready*, you can better understand what your students know and haven't learned yet, find ways to address all students' instructional priorities, and build a classroom culture in which data guides instruction and fosters student ownership of learning and growth.

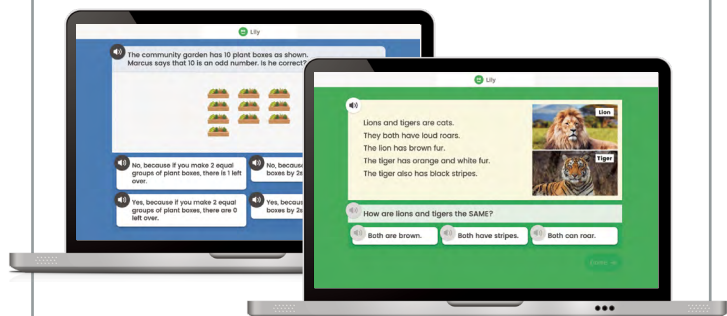
i-Ready empowers you by connecting assessment data to teacher-led instruction and personalized digital learning. *i-Ready* also provides real-time data to inform instructional decisions and enable powerful conversations between you and your students to drive student learning.

From Data and Resources to Classroom Action

i-Ready Assessment offers a suite of online and offline assessments designed to:

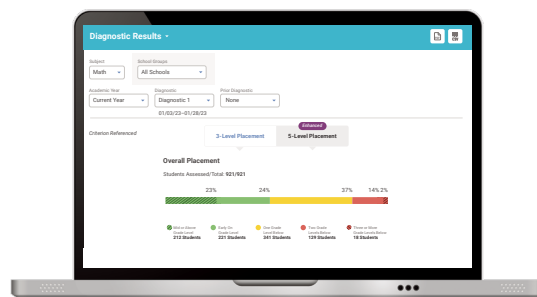
- Provide a full picture of student growth, with measures to help put students on a path toward grade-level proficiency or advanced proficiency levels
- Inform teaching and learning through deep insight into student strengths and areas for targeted instruction
- Make connections to instructional recommendations and resources that support all learners

Assessment Tools*



- | | |
|---|---|
| <input type="checkbox"/> Diagnostic for Reading (K–12) | <input type="checkbox"/> Literacy Tasks (K–6 English and Spanish) |
| <input type="checkbox"/> Diagnostic for Mathematics (K–12) | <input type="checkbox"/> Assessment of Spanish Reading (K–6) |
| <input type="checkbox"/> Diagnostic for Mathematics in Spanish (K–12) | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Standards Mastery (2–8) | |
| <input type="checkbox"/> Growth Monitoring (K–8) | |

Data and Reports*



- | | |
|--|---|
| <input type="checkbox"/> Historical Results | <input type="checkbox"/> Standards Mastery |
| <input type="checkbox"/> Diagnostic Results | <input type="checkbox"/> Growth Monitoring |
| <input type="checkbox"/> Prerequisites | <input type="checkbox"/> Personalized Instruction |
| <input type="checkbox"/> Grade-Level Scaffolding | <input type="checkbox"/> Learning Games for Mathematics |
| <input type="checkbox"/> Instructional Groupings | <input type="checkbox"/> For Families |
| <input type="checkbox"/> Standards Performance | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Diagnostic Growth | |

*Availability of specific assessment features and reports varies by grade level, state, and features selected for use by your district. Your administrators and i-Ready Partners will let you know which items apply to you.

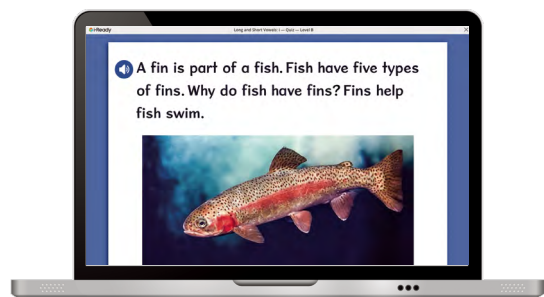


Many assessment and instruction resources are also available in Spanish.
For more information, visit i-ReadyCentral.com/i-Ready-in-Spanish.

i-Ready Learning provides motivating, personalized reading and mathematics instruction that addresses learning recovery and engaging, rigorous resources for grade-level learning, including:

- Engaging instruction that motivates students to persist in building their skills
- Instructional options guided by *i-Ready Assessment* data, assigned by *i-Ready* or teachers
- Scaffolded supports for all learners, including English Learners

Personalized Instruction



- ☐ Personalized Instruction for Mathematics (K–8)
- ☐ Personalized Instruction for Reading (K–8)
- ☐ Learning Games for Mathematics (K–8)

Instructional Resources

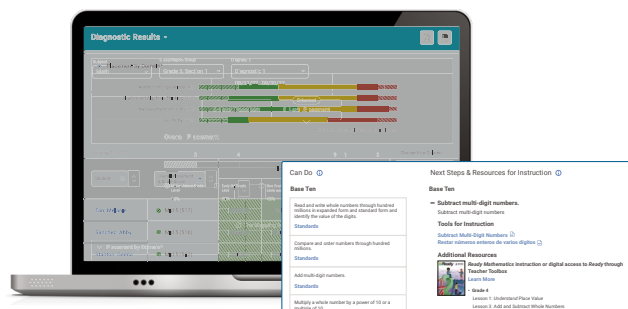


- ☐ Tools for Instruction (K–8)
- ☐ Tools for Scaffolding Comprehension (3–8)
- ☐ Supplemental Instructional Programs: *Ready Mathematics* and *Ready Reading* (K–8), *Ready Writing* (2–5), *Magnetic Reading* (3–5), *Magnetic Reading Foundations* (K–2)
- ☐ Core Mathematics Instruction: *i-Ready Classroom Mathematics* (K–8)
- ☐ Teacher Toolbox for *Ready Mathematics* (K–8), *Ready Reading* (K–8), and *Ready Writing* (2–5)
- ☐ Other _____

Your Partner in Supporting Multilingual Learners

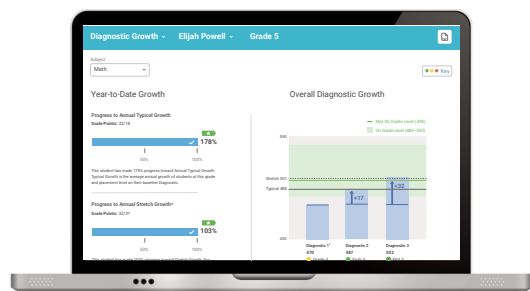
Tools to Drive English Proficiency and Grade-Level Mastery

Assessment



Get Actionable, Detailed Insights

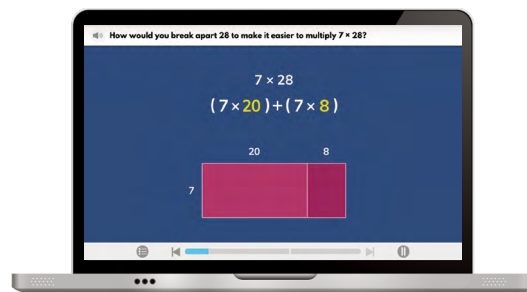
Assess, set goals, inform instruction, and monitor progress to meet English Learners' unique needs.



Promote High Expectations and Build Student Confidence and Motivation

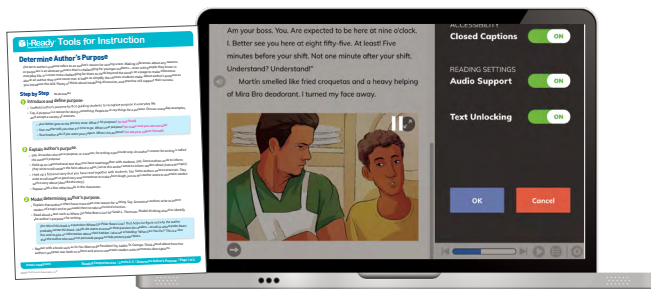
Collaboratively set goals with students, and help them see their progress and own their learning.

Instruction



Promote Engagement and Access

Students engage with authentic content that leverages their unique background knowledge and encourages productive struggle.

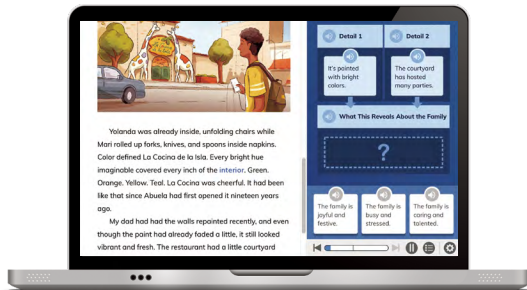


Integrate Strategic Scaffolds

Students receive the supports they need to build confidence and achieve mastery of grade-level content while developing English proficiency.

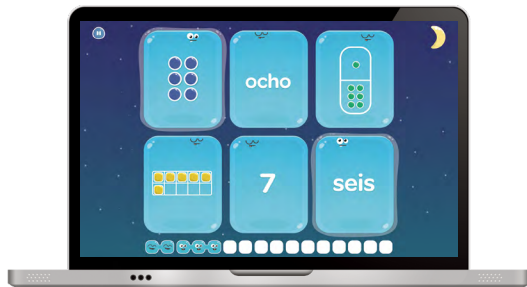


Support



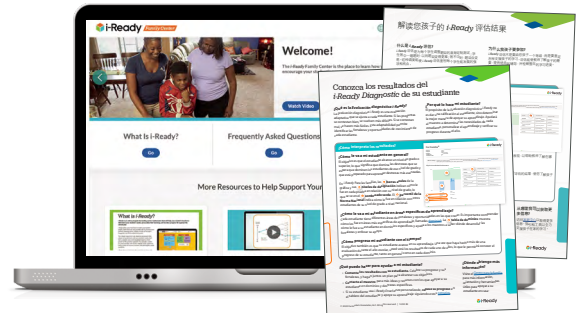
Support Academic Language Development

Students have multiple opportunities to build word knowledge and use language to improve English proficiency and access grade-level content.



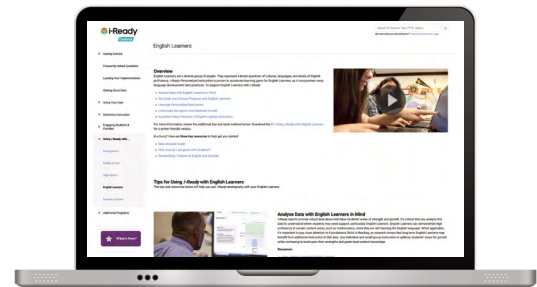
Integrate Learning Through Low-Risk Gameplay

Students nurture their understanding of mathematical concepts and build mathematics fluency in both English and Spanish.



Engage Families

Families and educators have access to multiple resources to help understand and support students' learning.



Support Teachers Serving English Learners

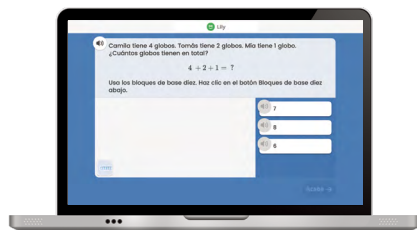
Educators receive support, guidance, and professional learning to help meet their students' needs.

Supports for Success in Spanish

Tools to Empower Spanish Speakers and Learners

Mathematics

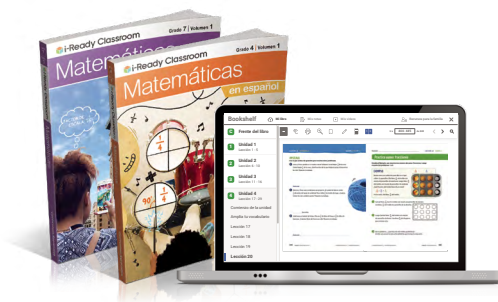
Assessment



i-Ready Diagnostic for Mathematics in Spanish (Grades K–12)

Understand students' overall mathematics performance, independent of English-language proficiency.

Core Curriculum

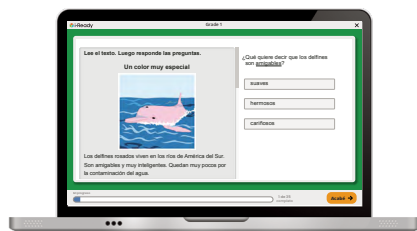


i-Ready Classroom Matemáticas (Grades K–8)

Increase Spanish speakers' and learners' mathematical proficiency. Includes digital access through the Teacher Toolbox.

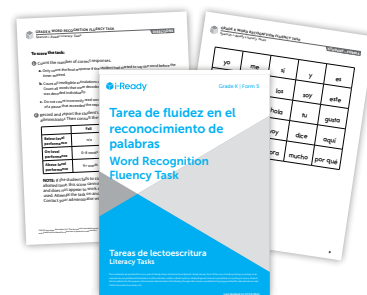
Assessment

Reading



i-Ready Assessment of Spanish Reading (Grades K–6)

Gain a better understanding of students' reading proficiency in Spanish.



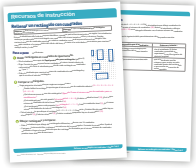
i-Ready Literacy Tasks in Spanish (Grades K–6)

Measure and monitor students' critical literacy skills in Spanish.

*Available for purchase



Supplemental Instruction



Tools for Instruction for Mathematics in Spanish (Grades K–8)

Deliver targeted and actionable grade-level mathematics instruction in Spanish.



i-Ready Personalized Instruction (Grades K–8)

Help students meet their grade-level goals with tailored online mathematics instruction in Spanish.



Learning Games in Spanish (Grades K–8)

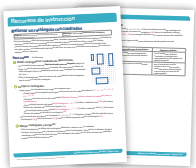
Motivate your students and foster a positive relationship to challenging mathematics standards.



Teacher Toolbox* (Grades K–8)

Support on-level whole class and differentiated instruction with digital *i-Ready Classroom Matemáticas* content.

Supplemental Instruction



Tools for Instruction for Spanish Reading (Grades K–6)

Deliver targeted and actionable grade-level reading instruction in Spanish.



Spanish Reading Fluency Practice (Grades 1–4)

Strengthen your Spanish speakers' and learners' passage reading fluency skills.



i-Ready Personalized Instruction (Grades K–5)

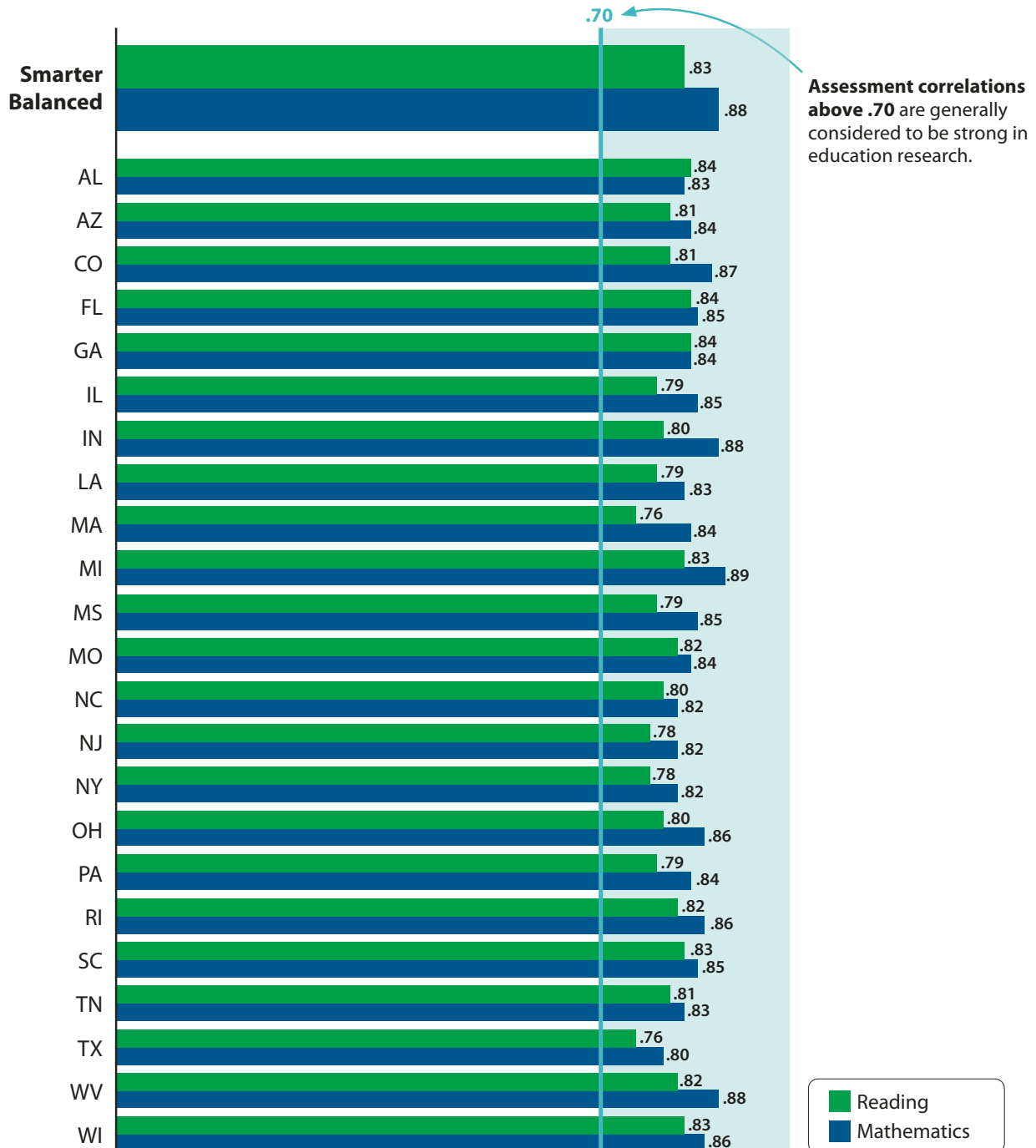
Assign authentic online Spanish Reading lessons that build skills for grade-level success.

Diagnostic Data You Can Trust

The *i-Ready Diagnostic* is a unique assessment that tests more than grade-level mastery. It meets students where they are, assesses a range of skills, and lets you know exactly what students know and what they need to learn.

Curriculum Associates has conducted studies and found a high correlation between *i-Ready Diagnostic* and leading summative assessments. A high correlation between two assessments provides evidence that they measure related constructs. **Our research is ongoing. Visit CurriculumAssociates.com/Research.**

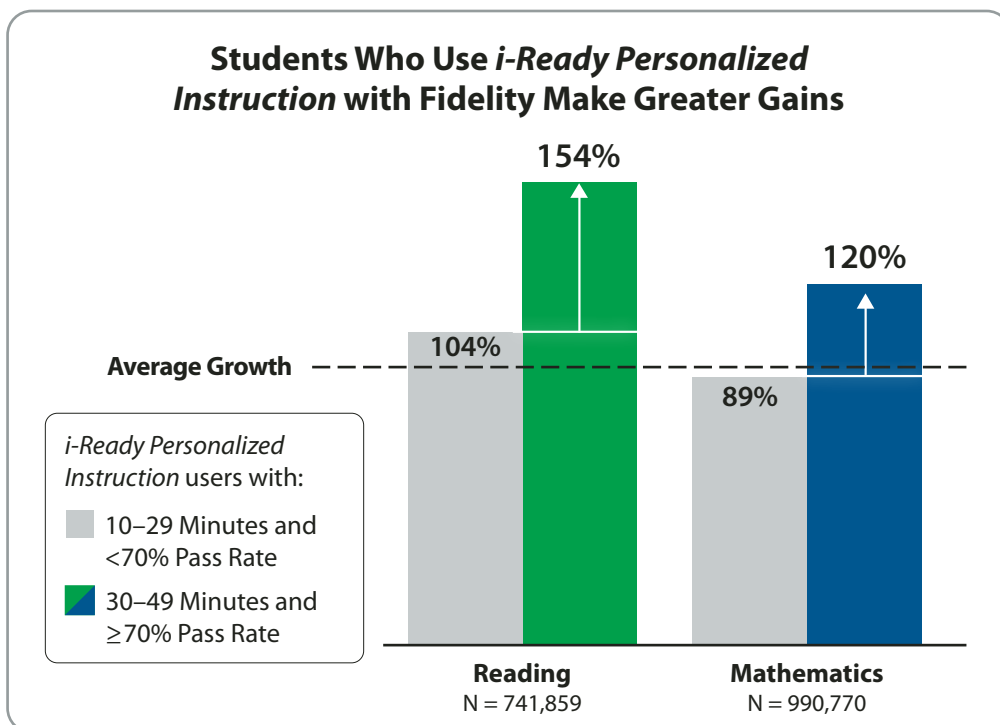
Correlations between *i-Ready Diagnostic* and Consortium and State Summative Assessments



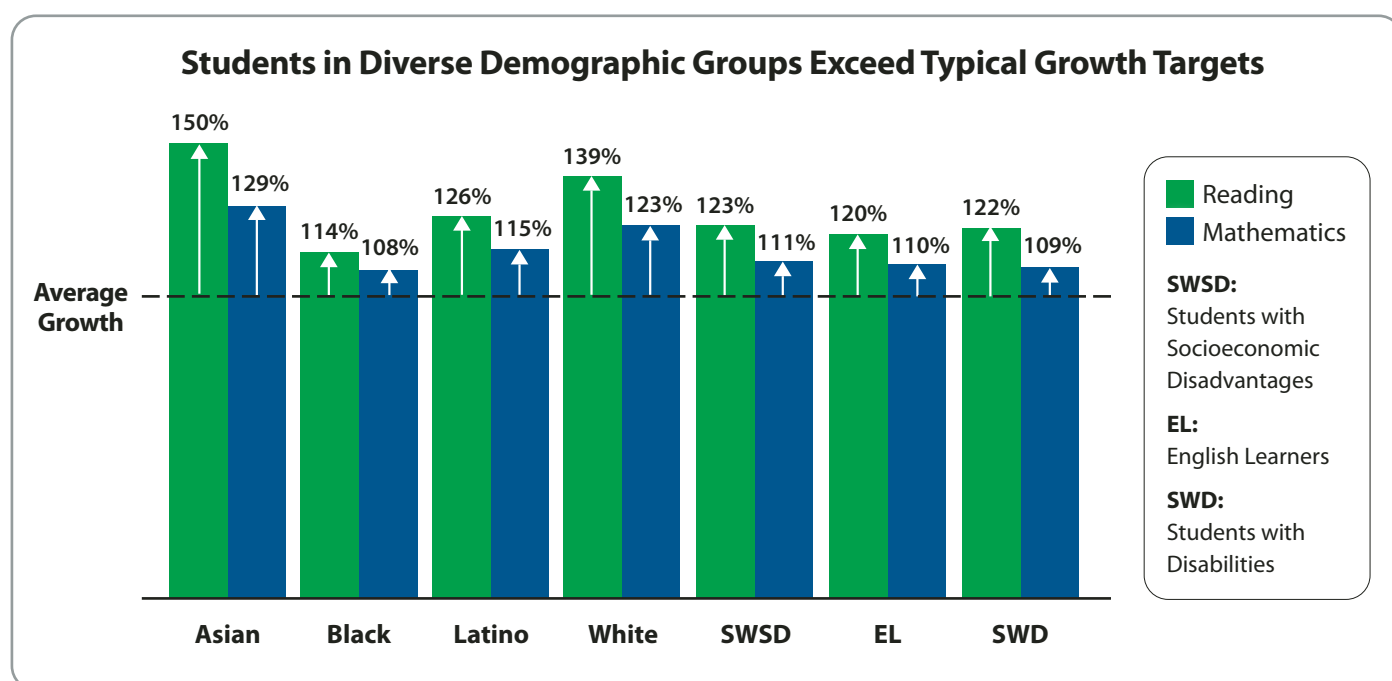
i-Ready Personalized Instruction Is Proven to Work

We know quality of time spent in lessons is just as important as quantity. For more information about what we've seen work, see the [Personalized Instruction Monitoring Guidance](#) on *i-Ready Central*.

A large-scale study from the 2018–2019 school year found that students in Grades K–8 who met the recommended guidance for *i-Ready* usage (i.e., 30–49 minutes per subject per week and at least 70% of their Lesson Quizzes passed) **exceeded their Typical Growth targets** and **achieved higher median Typical Growth** than their counterparts who only used *i-Ready* for an average of 10–29 minutes and passed less than 70% of their Lesson Quizzes in both Reading and Mathematics.



An additional study of students in Grades K–5 who used *i-Ready Personalized Instruction* during the 2020–2021 school year meeting ESSA Level 3 evidence found that students in various demographic groups who used *i-Ready* instruction as recommended **exceeded their Typical Growth targets**.



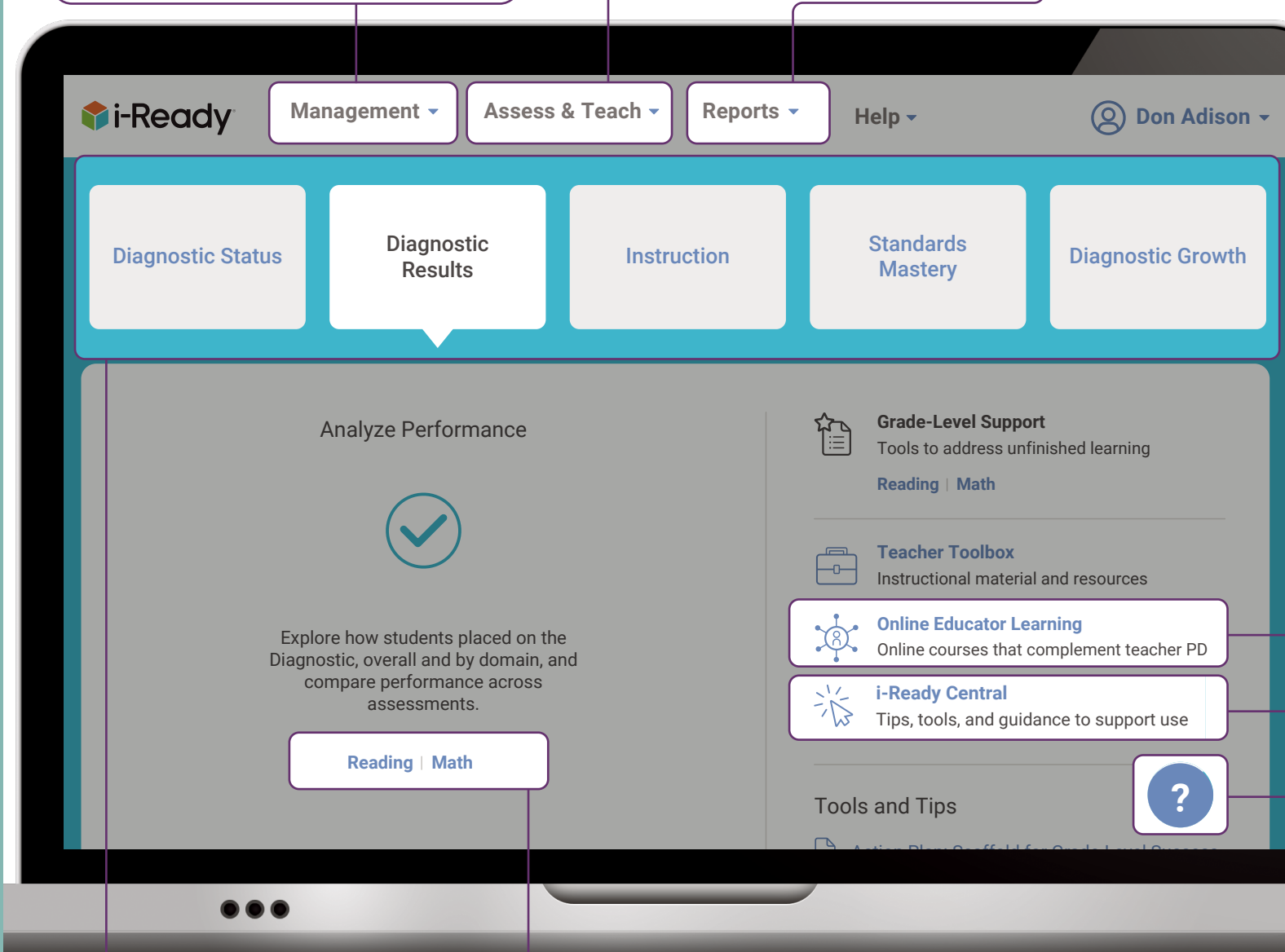
Navigating *i-Ready Connect*

i-Ready is designed to put the information you need front and center, with features and resources for every phase of your implementation. Log in regularly to review and manage your settings, access data that will help you monitor your implementation, and learn about tools that support data-informed instruction. Being knowledgeable about *i-Ready* also demonstrates your investment in the program to your teachers and staff.

Manage settings for assessments and instruction, including setting Diagnostic Windows. Manage rosters and enrollments for students, staff, classes, and Report Groups.

Plan upcoming assessments, assign lessons, and find instructional resources.

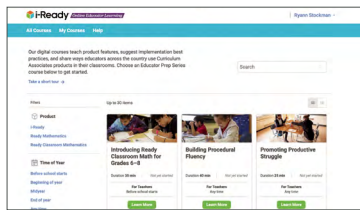
Actively monitor students' progress on their assessments and Personalized Instruction.



Use the tabs to jump directly to where you are in your *i-Ready* implementation.

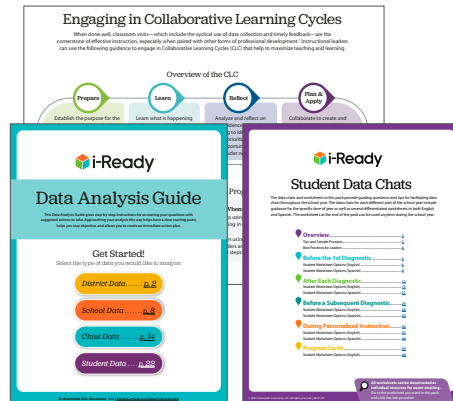
Use direct links to key reports.

Ways to Get Immediate Support



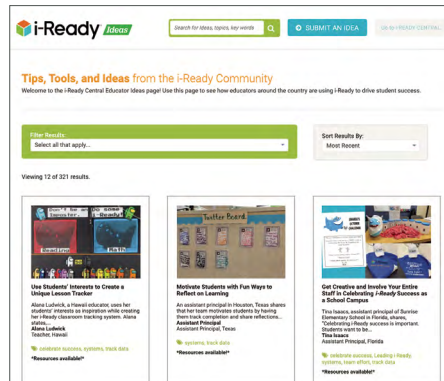
Online Educator Learning

Access digital courses in the Online Educator Learning platform to support your learning and reporting to monitor and support teacher learning.



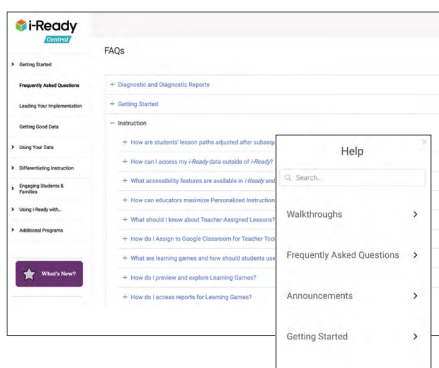
Downloadable Resources

Find tools and templates that support data analysis, instructional planning, efforts to invest teachers, students, and families in goals, and much more. Download and print these essential resources from *i-Ready Central* to help you utilize *i-Ready* to its fullest potential.



Ideas from Other Educators

Tips, tools, and ideas from other educators in the *i-Ready* community are available on the *i-Ready Central* Ideas page (i-ReadyCentral.com/Ideas). Filter results by category or grade band, and sort by most recent or most popular. You can also submit strategies that are working in your schools or classrooms.



Instant Support

Use the question mark throughout *i-Ready Connect* for "just-in-time" help. Select it from any screen to see useful information about the screen you're on.

Top Leader Actions Overview

Leaders—including school administrators, instructional leaders, and coaches—play a critical role in the success of any program or initiative. We have learned that focusing on these Top Leader Actions will help you unlock the potential of our program(s) and help you lead a successful implementation.

— These actions should be repeated throughout the school year. —



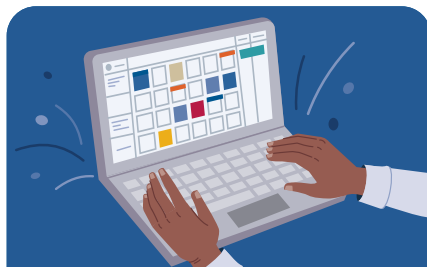
Build Community & Culture

Generate and sustain **excitement** for the program amongst educators, students, and families.

Establish and maintain a shared **vision and clear priorities** for the program(s).

Set goals and regularly **celebrate** individual and collective progress toward those goals with educators, students, and families.

Develop and prioritize **shared values** that reflect an **equitable** and **inclusive** learning community.



Create Structures & Schedules

Create, communicate, and consistently revisit **expectations** for the program(s).

Develop and adjust an effective **schedule** that reflects all instructional priorities.

Allocate **resources** appropriately to serve all students.

Designate and **empower program champions** that lead fellow educators to successfully use the program(s).



Use Assessment & Data

Prepare for and monitor high-quality administration of program assessments to **ensure reliable data**.

Leverage up-to-date data as the basis for **strategic decision making**.

Regularly engage educators in **data analysis** that drives their instructional priorities and data-based conversations.

Share data with your community and ensure **goal setting** and **progress monitoring** are happening.



Support Teaching & Learning

Reserve time for educators to **plan** and **collaborate**.

Provide guidance to ensure **planning** and **instruction** reflect **best practices** and insights from relevant data.

Enable educators to **use the program(s)** to achieve goals and drive student achievement.

Regularly **monitor instruction** and progress to ensure educators are facilitating grade-level learning for all students.



Promote Professional Growth

Schedule, provide, and participate in targeted **professional learning** experiences.






Prioritize time for frequent classroom **visits** and **feedback**.

Cultivate a **climate** of **ongoing professional growth**, collaboration, and reflection for all educators.

Help educators identify and pursue **growth opportunities** relevant to their needs and interests.

Notes:

Your Year at a Glance

	Before Year Begins Before the 1st Diagnostic	Months 1–2 1st Diagnostic Window
Your Dates:	/ / to / /	/ / to / /
 BUILD COMMUNITY & CULTURE	Generate excitement for the program(s). Get to know the program(s) and establish a vision . Establish shared values that reflect equity and inclusivity .	Maintain excitement for the program(s). Set goals and celebrate progress.
 CREATE STRUCTURES & SCHEDULES	Communicate expectations for the program(s). Develop an effective schedule . Allocate resources appropriately.	Empower program champions .
 USE ASSESSMENT & DATA		Prepare for and monitor administration of assessments.
 SUPPORT TEACHING & LEARNING	Enable educators to use the program(s) . Reserve time for educators to plan and collaborate .	
 PROMOTE PROFESSIONAL GROWTH	Schedule targeted professional learning .	Cultivate a climate of professional growth . Help educators pursue growth opportunities .



Months 3–4

Between Diagnostic
Windows

/ / to / /

Months 5–6

2nd Diagnostic
Window

/ / to / /

Months 7–8

Between Diagnostic
Windows

/ / to / /

Months 9–10

3rd Diagnostic Window/
End of Year

/ / to / /

Maintain shared **values** and **celebrate** when you see them in action.

Revisit **expectations** for the
program(s).

Adjust **schedules** as needed.

Prepare for and **monitor**
administration of assessments.

Prepare for and **monitor**
administration of assessments.

Leverage **data** as the basis for decision making.

Engage educators in **data analysis**.

Share data with your community.

Provide guidance to ensure **planning** and **instruction** reflect **best practices**.

Monitor instruction to ensure educators are facilitating grade-level learning.

Provide and participate in **professional learning**.

Prioritize time for frequent class **visits** and **feedback**.



Top Leader Actions Planning and Reflection Template

Use this template to plan and/or reflect on your implementation. Score each Top Leader Action and then consider what actions are going well and what changes you want to make.

Step 1:

Check off the indicators you successfully implemented last year.

Step 2:

Consider each Top Leader Action as a whole and assign yourself a score. Use the Scoring Key to help you.

Step 3:

Reflect on your role in last year's implementation. Identify what went well and where you would like to make changes for this year.

Scoring Key:

- 0 = not yet started
- 1 = beginning to do
- 2 = doing well, but could improve
- 3 = doing regularly and effectively



Build Community & Culture

- ☐ Generate and sustain **excitement** for the program amongst educators, students, and families.
- ☐ Establish and maintain a shared **vision and clear priorities** for the program(s).
- ☐ **Set goals** and regularly **celebrate** individual and collective progress toward those goals with educators, students, and families.
- ☐ Develop and prioritize **shared values** that reflect an **equitable** and **inclusive** learning community.

Self-Score:



Create Structures & Schedules

- ☐ Create, communicate, and consistently revisit **expectations** for the program(s).
- ☐ Develop and adjust an effective **schedule** that reflects all instructional priorities.
- ☐ Allocate **resources** appropriately to serve all students.
- ☐ Designate and **empower program champions** that lead fellow educators to successfully use the program(s).

Self-Score:

Which actions are going well?



To download this resource, search
*Top Leader Actions: Planning and
Reflection Template* on [i-Ready Central](#).



Use Assessment & Data

- ☐ Prepare for and monitor high-quality administration of program assessments to **ensure reliable data**.
- ☐ Leverage up-to-date data as the basis for **strategic decision making**.
- ☐ Regularly engage educators in **data analysis** that drives their instructional priorities and data-based conversations.
- ☐ Share data with your community and ensure **goal setting** and **progress monitoring** are happening.

Self-Score:



Support Teaching & Learning

- ☐ Reserve time for educators to **plan** and **collaborate**.
- ☐ Provide guidance to ensure **planning** and **instruction** reflect **best practices** and insights from relevant data.
- ☐ Enable educators to **use the program(s)** to achieve goals and drive student achievement.
- ☐ Regularly **monitor instruction** and progress to ensure educators are facilitating grade-level learning for all students.

Self-Score:



Promote Professional Growth

- ☐ Schedule, provide, and participate in targeted **professional learning** experiences.
- ☐ Prioritize time for frequent classroom **visits** and **feedback**.
- ☐ Cultivate a **climate** of **ongoing professional growth**, collaboration, and reflection for all educators.
- ☐ Help educators identify and pursue **growth opportunities** relevant to their needs and interests.

Self-Score:

What changes do you want to make for this year?

Top Teacher Actions Overview

When using a sophisticated program like *i-Ready*, you may find yourself asking questions like: *Where do I start? What should I focus on? How do I integrate this program into my teaching?*

From our work with thousands of teachers, we have learned that focusing on these key actions will help you unlock *i-Ready*'s potential and help you meet each of your student's instructional priorities.

Get Good Data

Get organized and administer each assessment:

Prepare and motivate students, actively proctor, and manage rushing and completion.



Set Schedules

Create and maintain schedules that include key instructional priorities:

Allow for 45 minutes per subject per week of Personalized Instruction, whole class and small group instruction, student engagement activities, and your own planning and monitoring.



Use Data to Plan Instruction

Review Diagnostic reports to inform instructional decisions:

Focus on Diagnostic Results, Instructional Groupings, and Diagnostic Growth. Review data from interim and formative assessments to prioritize and adjust instruction.





To download this resource, search
Top Teacher Actions on [i-Ready Central](#).

Actively Monitor and Respond



Monitor Personalized Instruction and respond to students' instructional priorities: Review Lesson Time-on-Task, Percent of Lessons Passed, and Student Lesson Alerts weekly, and adjust support for students as needed.

Deliver Differentiated Instruction



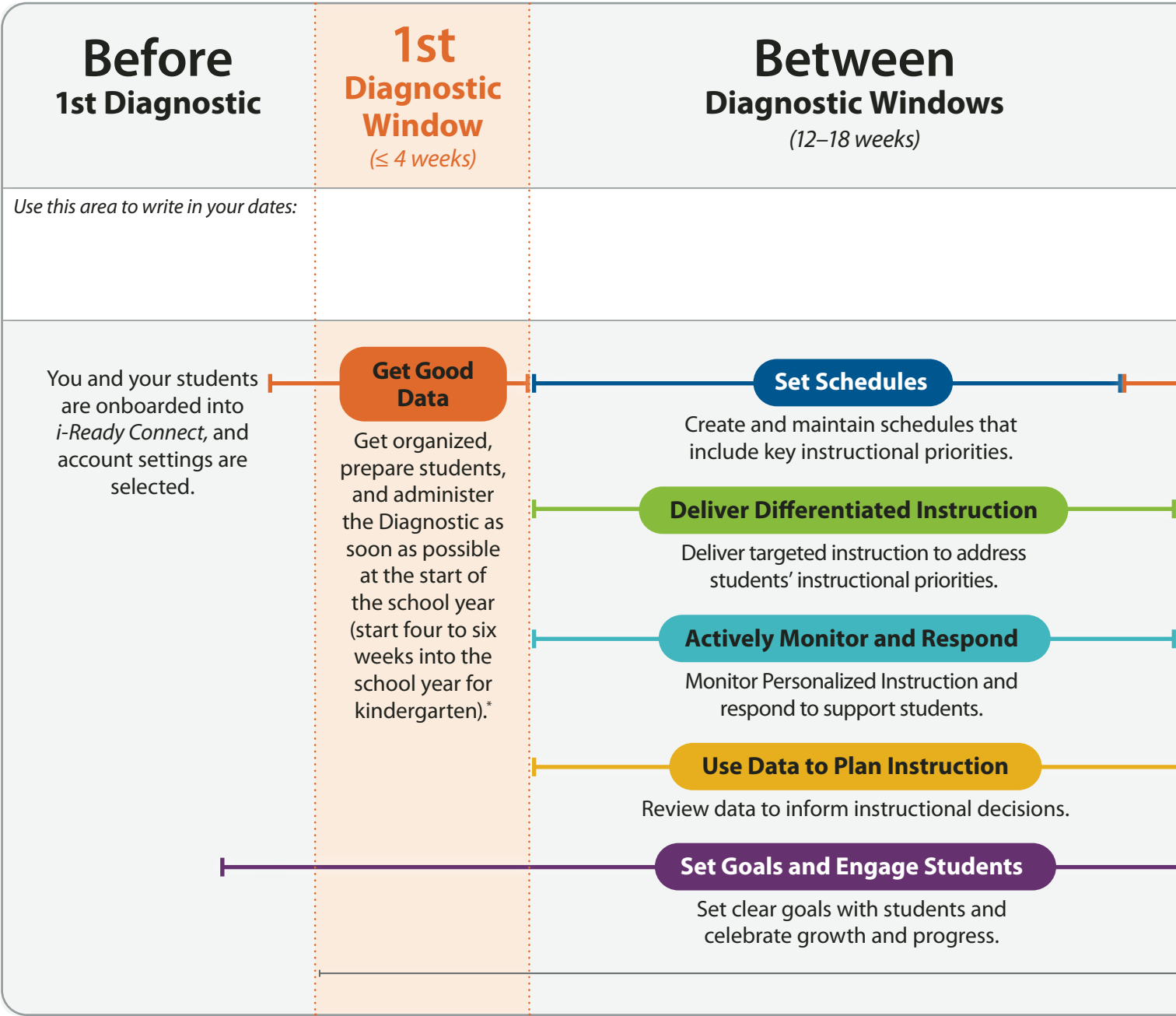
Target instruction to students' instructional priorities: Use *i-Ready* data to help plan whole class, small group, and/or individual student instruction. Deliver tailored instruction using the recommended resources and regularly check for understanding.



Set Goals and Engage Students

Set clear goals with students and celebrate growth and progress: Make goals visible to students, routinely track student progress, and have data chats with students regularly.

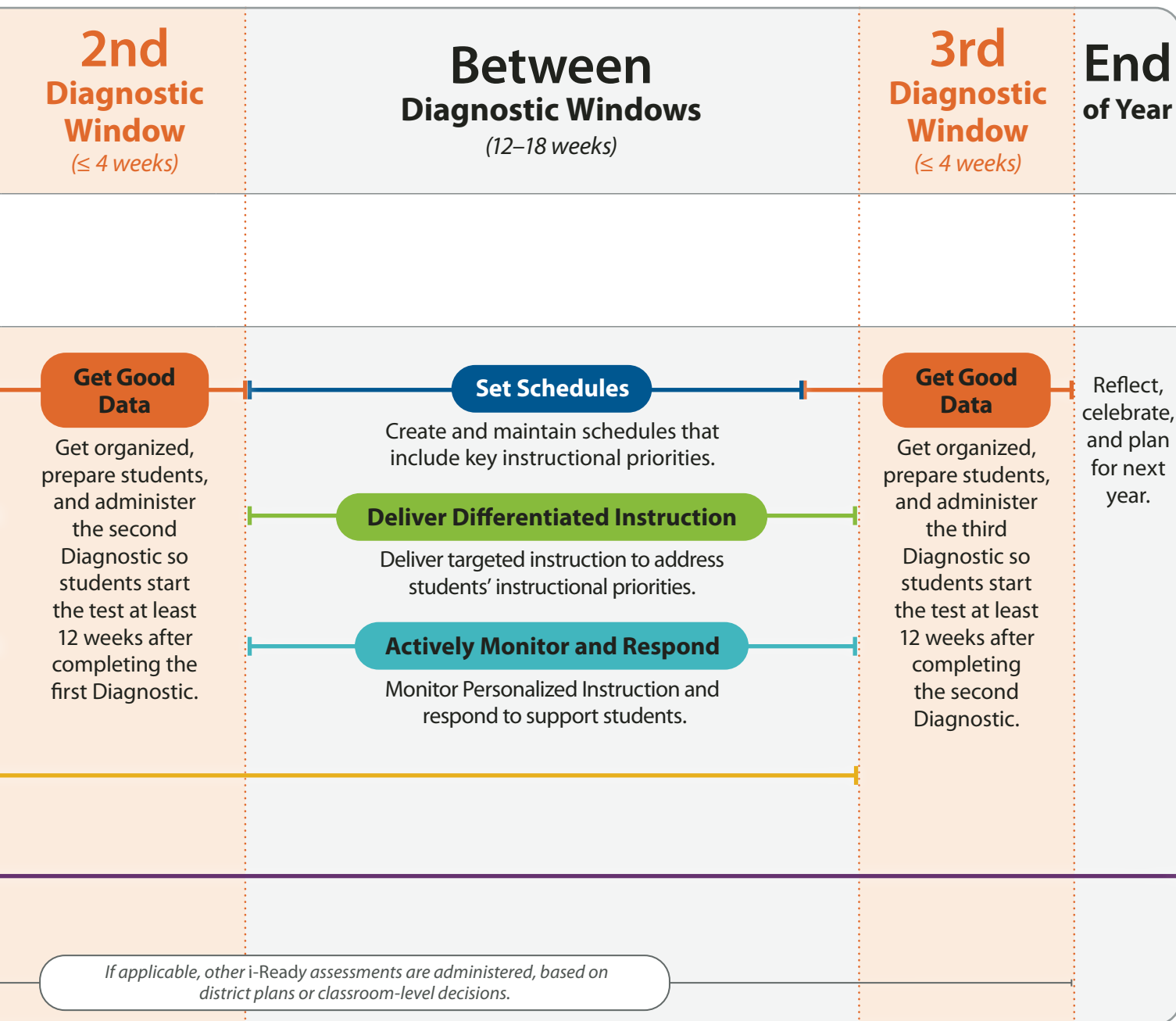
Your Teachers' Year with *i-Ready*



Notes:



To download this resource, search teacher calendar on [i-Ready Central](#).





Top Teacher Actions Planning and Reflection Template

Use this template to plan and/or reflect on your implementation of the Top Teacher Actions. Rate yourself on your implementation of each Top Teacher Action. Then identify area(s) of focus and prioritize next steps.

	Self-Score	What am I doing well? What could I be doing better?	What are my next steps?
Get Good Data			
Get organized and administer each assessment: Prepare and motivate students, actively proctor, and manage rushing and completion.			
Set Schedules			
Create and maintain schedules that include key instructional priorities: Allow for 45 minutes per subject per week of Personalized Instruction, whole class and small group instruction, student engagement activities, and your own planning and monitoring.			
Use Data to Plan Instruction			
Review Diagnostic reports to inform instructional decisions: Focus on Diagnostic Results, Instructional Groupings, and Diagnostic Growth. Review data from interim and formative assessments to prioritize and adjust instruction.			

Scoring Key: 0 = not yet started 1 = scratching the surface 2 = doing well, but could improve 3 = could be used as an exemplar



To download this resource, search
Top Teacher Actions Planning and
Reflection Template on [i-Ready Central](#).

Self-
Score

What am I doing well?
What could I be doing better?

What are my next steps?

Actively Monitor and Respond

Monitor Personalized Instruction and respond to students' instructional priorities: Review Lesson Time-on-Task, Percent of Lessons Passed, and Student Lesson Alerts weekly, and adjust support for students as needed.

Deliver Differentiated Instruction

Target instruction to students' instructional priorities: Use *i-Ready* data and reports to help plan whole class, small group, and/or individual student instruction. Deliver tailored instruction using the recommended resources and regularly check for understanding.

Set Goals and Engage Students

Set clear goals with students and celebrate growth and progress: Make goals visible to students, routinely track student progress, and have data chats with students regularly.

Scoring Key: 0 = not yet started 1 = scratching the surface 2 = doing well, but could improve 3 = could be used as an exemplar

Notes:

Lead for Success

Notes:



Download resources marked with this icon by entering the terms in the search bar on [i-Ready Central](#).

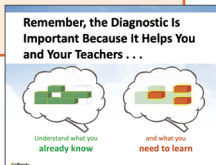
Support the Top Teacher Actions



On *i-Ready Central*, you'll find resources to support teachers and increase program fidelity. Be sure to communicate expectations for using these resources during staff meetings, coaching sessions, or through email—links to many items can be shared directly from *i-Ready Central*—and to highlight successful use in order to inspire others.

Get Good Data

- Review the [Checklist for Administering the Diagnostic \(Teachers\)](#) with your staff to help them prepare for testing.
- Encourage teachers to use the [Preparing Students for the Diagnostic presentation](#) (or [Preparing Students for a Subsequent Diagnostic presentation](#)) and [pledge sheets](#) with their class(es) before the Diagnostic.

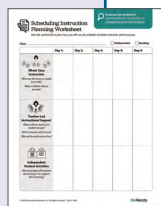


Actively Monitor and Respond

- Encourage teachers to use the [Planning Tool for Personalized Instruction](#) to plan for Personalized Instruction.
- Complete the [Monitoring Personalized Instruction Worksheet: Leaders](#) weekly (and encourage teachers to do the same using the [Personalized Instruction Worksheet: Teachers](#)).

Set Schedules

- Review the Sample Schedules [Elementary](#) and [Middle School](#) before creating a schoolwide schedule or providing scheduling guidance to teachers.
- Have teachers complete the [Scheduling Instruction Planning Worksheet](#) to ensure their classroom schedules include key instructional priorities.



Deliver Differentiated Instruction

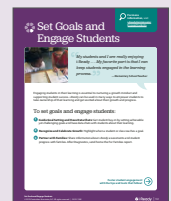
- Encourage teachers to complete the [Small Group Planning Worksheet](#) to plan instruction and group students with similar instructional priorities.
- Familiarize yourself with the instructional resources available in *i-Ready Connect* and through Teacher Toolbox (if applicable). Ensure teachers do the same. Allocate time during a staff meeting for teachers to explore these tools.

Use Data to Plan Instruction

- Use the [Data Analysis Guide](#) during meetings with teachers, and encourage them to use the tool for data analysis and planning.
- Use the [Teacher and Leader Data Chat Pack](#) to discuss data and create next steps.

Set Goals and Engage Students

- Encourage teachers to have data chats using the Student Data Chats Pack [Elementary](#) | [Secondary](#)
- Create systems with teachers to [Set Goals and Engage Students](#), or assign an *i-Ready* team to do so.



Cultivate Learning and Growth



Supporting your teachers and providing ongoing opportunities for teacher learning and development is crucial to ensuring a successful *i-Ready* implementation. Use data, observations, and discussions to identify educator supports that will help refine and strengthen your *i-Ready* implementation.

Online Educator Learning

- Provides on-demand, interactive courses that enhance concepts introduced in facilitated professional development sessions
- Educators complete modular courses as needed, at their own pace.
- The reporting dashboard for administrators allows you to track teachers' progress on digital courses, providing additional insight into their learning.

Sample Topics Include:

- Administering the Diagnostic
- Best Practices for *i-Ready Personalized Instruction*
- Engaging Students through Data Chats

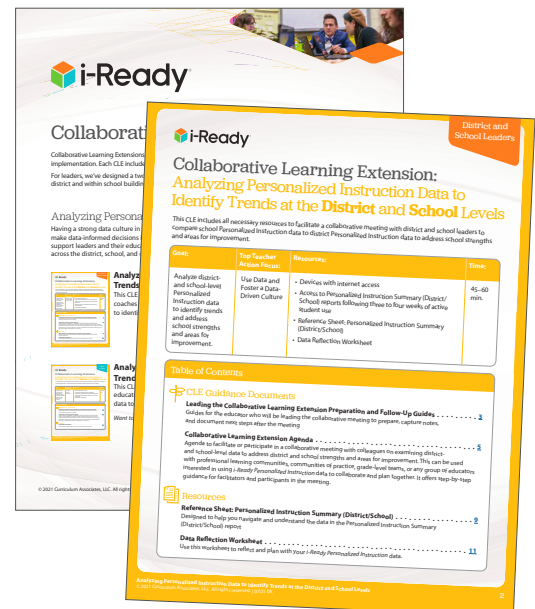


Collaborative Learning Extensions

- Include all necessary resources for a leader, coach, or teacher to facilitate collaborative meetings with colleagues
- Help educators explore key steps and strategies for a successful *i-Ready* implementation
- Encourage discussion of *i-Ready* topics to inform action planning
- Use in professional learning communities (PLCs), grade-level or team meetings, or other collaborative settings

Sample Topics Include:

- Analyzing Diagnostic or Personalized Instruction Data to Identify Trends
- Goal Setting with Students and Families
- Strengthening Collaborative Planning



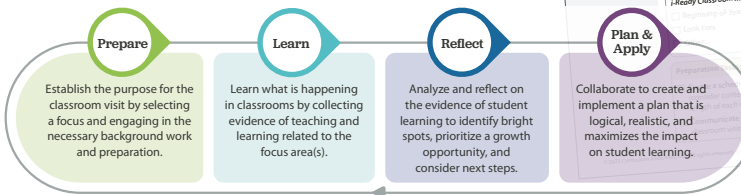


To learn more about supporting ongoing educator learning, visit i-ReadyCentral.com/LeadingExtensions.

Instructional Leader Coaching

Maximize Instructional Support

Instructional leaders work one on one or in groups to select a focus, collect evidence from classroom learning walks to identify schoolwide trends, and establish goals and action steps to empower teachers to deliver even more impactful learning experiences for students.



Preplanning Scheduled Classroom Visits

Debrief Meeting Part 2: Create a Plan for Action

Classroom Observation Tool

i-Ready Observation Tool

- Support classroom observation of *i-Ready Assessment* and Personalized Instruction to determine strengths and opportunities for improvement in your *i-Ready* implementation.
- Includes classroom Look Fors to observe the Top Teacher Actions of Get Good Data, Actively Monitor and Respond, and Deliver Differentiated Instruction

Look Fors

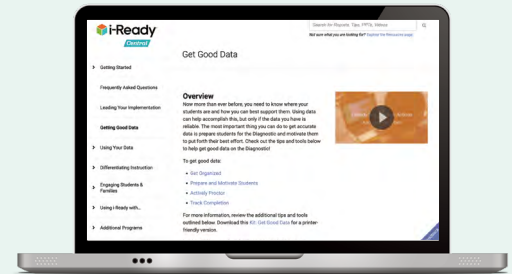
Observation Notes

i-Ready Observation Tool

Lead with Data

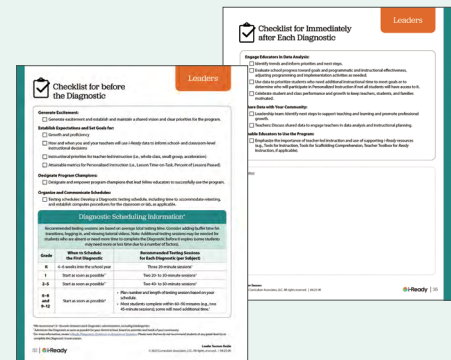
Prepare for and monitor high-quality administration of the Diagnostic in order to ensure reliable data.

Point teachers to full guidance and resources on this topic at i-ReadyCentral.com/GetGoodData.



Prepare for and lead schoolwide assessment administration that gets good data.

- Checklist for before the Diagnostic on [pages 32–34](#)
- Checklist for Immediately after Each Diagnostic on [page 35](#)

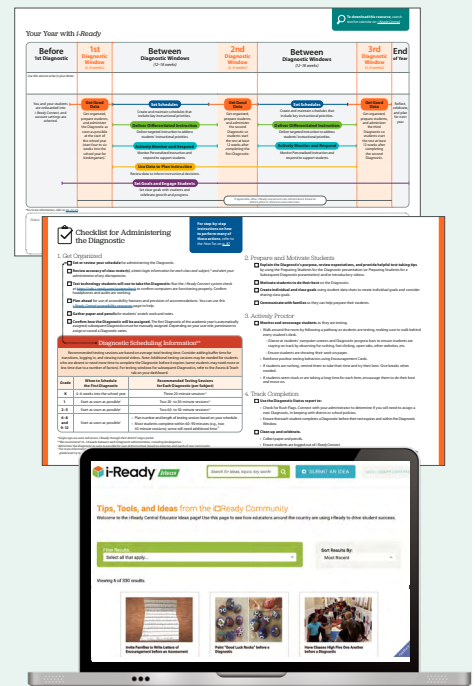


Support fellow leaders, coaches, and teachers in using key resources and taking important steps to ensure reliable Diagnostic results.

Get organized, encourage and prepare students and teachers, oversee Diagnostic administrations, and monitor completion and rushing with resources on i-ReadyCentral.com/Leaders, including guidance from the [Top Teacher Action Kit: Get Good Data](#).

Learn about and share best practices for administering the Diagnostic by reviewing the [Checklist for Administering the Diagnostic](#) with teachers. Discuss actions teachers should take before, during, and after the Diagnostic to get good data.

See how leaders across the country engage their school communities in preparing for the Diagnostic at i-ReadyCentral.com/Ideas.

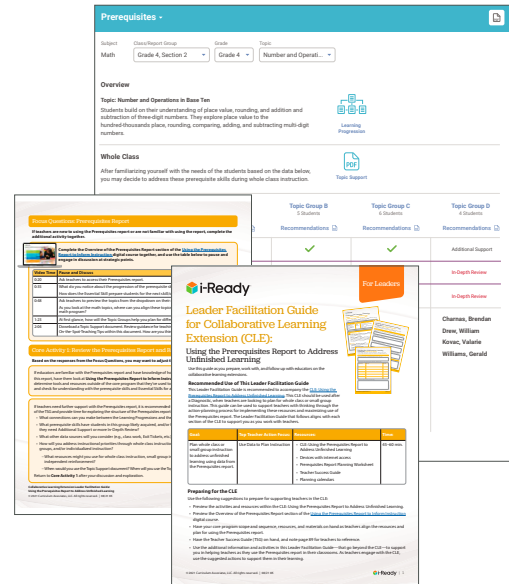


Support Grade-Level Instruction

Helping students access grade-level instruction is more important than ever. Explore these easy-to-use reports and resources that support just-in-time instruction and help accelerate learning.

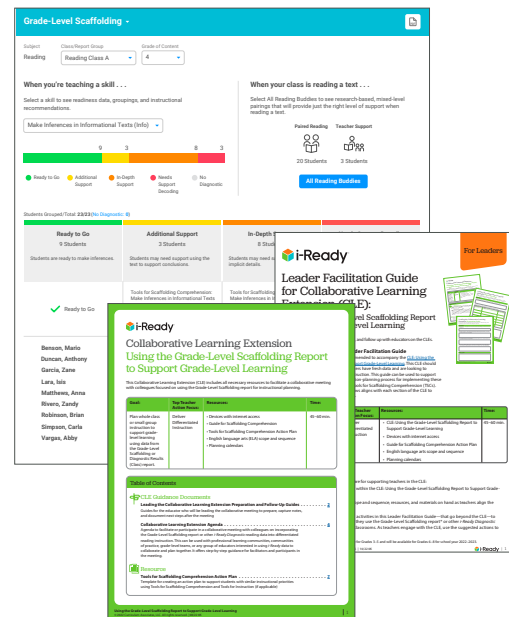
Prerequisites Report for Mathematics

- Supports K–8 grade-level mathematics instruction by using Diagnostic data to identify essential prerequisite skills for a class in relation to upcoming grade-level mathematics
- [Collaborative Learning Extension: Using the Prerequisites Report and Leader Facilitation Guide](#)
 - Facilitate collaborative meetings to help teachers use this report to plan for immediate action in their classrooms.
 - Includes a meeting agenda, analysis and planning tools, and integrates the Online Educator Learning course: [Using the Prerequisites Report to Inform Instruction](#)
 - Leader guide supports you and your coaches as you prepare, work with, and follow up with educators on the collaborative learning extensions.



Grade-Level Scaffolding Report

- Supports 3–8 grade-level reading instruction by using Diagnostic data to identify prioritized skills for a class in relation to upcoming grade-level comprehension
- [Collaborative Learning Extension: Using the Grade-Level Scaffolding Report to Support Grade-Level Learning and Leader Facilitation Guide](#)
 - Facilitate collaborative meetings that help teachers scaffold for grade-level reading comprehension.
 - Includes a meeting agenda, analysis and planning tools, and integrates the Online Educator Learning course: [Using the Grade-Level Scaffolding Report to Plan Instruction](#)
 - Leader guide supports you and your coaches as you prepare, work with, and follow up with educators on the collaborative learning extensions.





Checklist for before the Diagnostic

Generate Excitement:

- ☐ Generate excitement and establish and maintain a shared vision and clear priorities for the program.

Establish Expectations and Set Goals for:

- ☐ Growth and proficiency
- ☐ How and when you and your teachers will use *i-Ready* data to inform school- and classroom-level instructional decisions
- ☐ Instructional priorities for teacher-led instruction (i.e., whole class, small group, acceleration)
- ☐ Attainable metrics for Personalized Instruction (i.e., Lesson Time-on-Task, Percent of Lessons Passed)

Designate Program Champions:

- ☐ Designate and empower program champions that lead fellow educators to successfully use the program.

Organize and Communicate Schedules:

- ☐ Testing schedules: Develop a Diagnostic testing schedule, including time to accommodate retesting, and establish computer procedures for the classroom or lab, as applicable.

Diagnostic Scheduling Information*

Recommended testing sessions are based on average total testing time. Consider adding buffer time for transitions, logging in, and viewing tutorial videos. Note: Additional testing sessions may be needed for students who are absent or need more time to complete the Diagnostic before it expires (some students may need more or less time due to a number of factors).

Grade	When to Schedule the First Diagnostic	Recommended Testing Sessions for Each Diagnostic (per Subject)
K	4–6 weeks into the school year	Three 20-minute sessions [†]
1	Start as soon as possible**	Two 20- to 30-minute sessions [†]
2–5	Start as soon as possible**	Two 40- to 50-minute sessions [†]
6–8 and 9–12	Start as soon as possible**	<ul style="list-style-type: none">• Plan number and length of testing session based on your schedule.• Most students complete within 60–90 minutes (e.g., two 45-minute sessions); some will need additional time.[‡]

*We recommend 12–18 weeks between each Diagnostic administration, including kindergarten.

**Administer the Diagnostic as soon as possible for your district/school, based on priorities and needs of your community.

†For more information, review [i-Ready Diagnostic: Guidance on Assessment Duration](#). Please note that we do not recommend students at any grade level try to complete the Diagnostic in one session.

Organize and Communicate Schedules (Cont'd.):

- ☐ Instructional Schedules: Allocate resources that promote classes and students in meeting *i-Ready Personalized Instruction* usage metrics and goals.
- ☐ Professional learning schedules: Plan for and schedule professional learning experiences.

Ensure Adequate Technology:

Student Devices:

- ☐ Run the *i-Ready Connect* system check at <https://cdn.i-ready.com/systemcheck> on the exact devices students will use.
- ☐ Ensure audio and headphones work on the exact devices students will use.
- ☐ If using lockdown browser, ensure the steps on the [i-Ready Secure Testing Overview Document](#) have been taken.
- ☐ Plan ahead for the use of accessibility features and the provision of accommodations. You can use this [i-Ready Central accessibility and accommodations resources page](#) to help.
- ☐ Allocate resources to promote Diagnostic completion goals.

i-Ready Connect Rosters:

- ☐ Ensure your account has been set up and your staff and student rosters are correct in the system.
- ☐ Create Report Groups in *i-Ready Connect* (if needed). Report Groups allow students within a class to be divided into smaller groups or students from different classes to be pulled into one group for assessment, instructional assignment, or reporting purposes.

i-Ready Connect Settings:

- ☐ Set Diagnostic Windows, based on your comprehensive assessment calendar, in which all students complete the *i-Ready Diagnostic*.*
- ☐ Set Assessment Schedule Restrictions to limit student access to *i-Ready* assessments to specific days and hours and Student Content Restrictions during Assessment to ensure students have access to the appropriate dashboard resources and teacher-assigned content when assessments are active.
- ☐ Set start date for the first Diagnostic.*
- ☐ Turn on Personalized Instruction (if needed) prior to the first Diagnostic to allow students access immediately after the Diagnostic.
- ☐ Ensure all other assessment settings** and assignment privileges are aligned to your district or school assessment plan. Consider the Diagnostic for Mathematics in Spanish, Growth Monitoring, Standards Mastery, and the Assessment of Spanish Reading, if applicable. Note: District administrator or Partner Success Manager support may be needed for specific assessments. For more information, refer to [Setting Up Your Account to Support Your Assessment Plan](#).

Checklist continued on next page

*Permissions for completing specific tasks in *i-Ready Connect* may vary based on the decisions made by the highest-level administrators for your account.

**Do not modify any settings or decisions made by your district (even if your *i-Ready* administrator access allows) without express permission.

Encourage and Prepare Students and Teachers:

- ☐ Communicate with and remind all stakeholders (i.e., staff, students, and families) of:
 - The importance of reliable data
 - Established goals
 - Diagnostic Window dates and testing schedules
 - Testing expectations, procedures, and best practices
- ☐ Motivate and prepare students and teachers for the Diagnostic by sharing expectations and best practices.
- ☐ Remind teachers to complete their [Checklist for Administering the Diagnostic](#).
- ☐ If needed: Support teachers in setting developmental levels for students who are performing significantly below grade level due to academic/developmental delays before the first Diagnostic.

Oversee and Monitor:

- ☐ Assign the Diagnostic. The first Diagnostic is automatically assigned,* but subsequent Diagnostics must be manually assigned by an administrator or teacher with appropriate permissions in *i-Ready Connect*.** Communicate with staff to ensure students are not assigned more than one Diagnostic at a time.
- ☐ Monitor completion and rushing using the Diagnostic Completion Export or Class Diagnostic Status report during your Diagnostic Window. Ensure each student completes a Diagnostic before the test expires. See [Assessment Expiration Rules](#) on *i-Ready Central*. Encourage teachers to actively monitor test expiration and Rush alerts.
- ☐ Actively support and manage Diagnostic administration to help staff and ensure best practices are being used and, when needed, appropriate accommodations are being provided.
- ☐ Retest students as needed within the Diagnostic Window.**

Notes:

*Do not modify any settings or decisions made by your district (even if your i-Ready administrator access allows) without express permission.

**Permissions for completing specific tasks in i-Ready Connect may vary based on the decisions made by the highest-level administrators for your account.



Checklist for Immediately after Each Diagnostic

Engage Educators in Data Analysis:

- ☐ Identify trends and inform priorities and next steps.
- ☐ Evaluate school progress toward goals and programmatic and instructional effectiveness, adjusting programming and implementation activities as needed.
- ☐ Use data to prioritize students who need additional instructional time to meet goals or to determine who will participate in Personalized Instruction if not all students will have access to it.
- ☐ Celebrate student and class performance and growth to keep teachers, students, and families motivated.

Share Data with Your Community:

- ☐ Leadership team: Identify next steps to support teaching and learning and promote professional growth.
- ☐ Teachers: Discuss shared data to engage teachers in data analysis and instructional planning.

Enable Educators to Use the Program:

- ☐ Emphasize the importance of teacher-led instruction and use of supporting *i-Ready* resources (e.g., Tools for Instruction, Tools for Scaffolding Comprehension, Teacher Toolbox for *Ready* Instruction, if applicable).

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Our focus groups are:



Convenient to attend from any location:

All you need is a computer,
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Short:

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Paid opportunities:

Participants are
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CurriculumAssociates.com/FocusGroups

Sign up now, and we will contact you when we have an opportunity for you to participate. *Please note that signing up does not guarantee participation.*

Contact Information



i-ReadyCentral.com

24/7 access to self-service support,
including tutorial videos, how tos,
planning tools, and tips



Technical Support

i-ReadySupport@cainc.com

i-Ready.com/Support

(Mon.–Fri. 7 a.m.–9 p.m. ET)

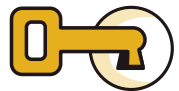


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Educational Consultant

Name:

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Email:

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